



# MyTLAS

*PENINSULAR MALAYSIA TIMBER LEGALITY ASSURANCE SYSTEM*

**YOUR  
ASSURANCE OF  
LEGAL TIMBER FROM  
PENINSULAR  
MALAYSIA ▲**

Produced by:



**MTIB**

**MALAYSIAN TIMBER INDUSTRY BOARD**  
[Ministry of Plantation Industries and Commodities]

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# INTRODUCTION

*The Timber Legality Assurance System (TLAS)* is an initiative of the Malaysian government as a guarantee to produce wood products with legal timber status from Peninsular Malaysia.

The Government through the **Ministry of Plantation Industries and Commodities (MPIC)** and the **Malaysian Timber Industry Board (MTIB)** is committed in ensuring that timber products produced are in compliance with current laws and procedures in the forestry and timber sector.

The TLAS initiative began in 2006, through Malaysia's original commitment in negotiating the Forest Law Enforcement, Governance and Trade Voluntary Partnership Agreement (FLEGT VPA) to meet the requirements of the EU Timber Regulation.

In support of EUTR and pending conclusion of negotiations for a FLEGT VPA with EU, Peninsular Malaysia commenced implementation of TLAS designated as MyTLAS, purely as Peninsular Malaysia's own initiative since **1 February 2013**, to assure the legality of its timber and timber products exported to the EU.

MyTLAS (Peninsular) has also in place comprehensive control procedures to ensure the exclusion of unverified timber. Malaysia Government is confident that the MyTLAS (Peninsular) meets the requirement of Due Diligence under the legality timber requirement from consumer countries.

As implementation of MyTLAS (Peninsular) is on a regional basis, this booklet contains information on the scope of Peninsular TLAS, its Control Procedures, Institutional Arrangements and its Implementation in Peninsular Malaysia.

# PRODUCT SCOPE

MyTLAS (Peninsular) covers timber and timber products derived from logs harvested from natural forests and plantation forests whether in Permanent Reserved Forests, State Land and Alienated Land.

It also includes Rubberwood from replanting operations and imported timber which complies with Peninsular Malaysia's import regulations.

*\*Notes: As of March 2019, exporters of wooden furniture are advised to apply for MyTLAS Licence in order to comply with the requirements of Due Diligence in importing countries.*

A total of twelve (12) timber and timber products are covered in the scope of MyTLAS (Peninsular) namely:

NO	PRODUCTS	HS CODE
01	Wood pallet	4401
02	Logs	4403
03	Railway sleepers	4406
04	Sawntimber	4407
05	Veneer	4408
06	Mouldings	4409
07	Particleboard	4410
08	Fibreboard	4411
09	Plywood	4412
10	Wooden frames	4414
11	Joinery products	4418
*12	Wooden furniture	9403/30, 40, 50, 60, 90

## MyTLAS (PENINSULAR) CONTROL PROCEDURES

Legal timber is defined in specific terms by the compliance with all the relevant laws and procedures governing the entire supply chain from the forest, the processing mills and finally to the export point. The applicable laws and procedures are listed in MyTLAS (Peninsular). The laws are clustered under six (6) Principles (P) as follows:

**P1 - Right To Harvest**  
**P2 - Forest Operations**  
**P3 - Statutory Charges**

**P4 - Other Users' Rights**  
**P5 - Mill Operations**  
**P6 - Trade and Customs**



The Control Procedures under MyTLAS (Peninsular) are guided by these six Principles and each of these Principles is supported by a number of Criteria. Each Criterion is elaborated in the Table which indicates:

- the exact legislative reference relevant to the respective Criterion, which must be complied with;
- the verification procedures to demonstrate compliance;
- the responsible implementing agencies; and
- the outputs of the verification procedures.

# SUMMARY OF PRINCIPLES & CRITERIA OF MyTLAS (PENINSULAR)

PRINCIPLE		CRITERION	RESPONSIBLE AUTHORITIES
P1	<b>Right to Harvest</b>	C1: Approval of harvesting area by State Authority	State Authority/ State Forestry Dept. (SFD)
		C2: Issuance of harvesting license C3: Consent by owner to remove logs and wood residues from rubber smallholding/estate	State Forestry Dept. (SFD)
		C4: EIA requirements C5: EIA requirements (rubber estate)	Department of Environment (DoE)
		C6: Plan preparation and registration of classification mark	
P2	<b>Forest Operations</b>	C7: Area demarcation C8: Pre-F inventory C9: Pre-removal assessment C10: Tree marking C11: Control of timber production C12: Log transportation	State Forestry Dept. (SFD)
		C13: Worker safety, health and welfare	Department of Occupational Safety and Health (DOSH) / Department of Labour (DoL) / Social Security Organization (SOCSO)
P3	<b>Statutory Charges</b>	C14: Royalty and fees	
P4	<b>Other Users' Rights</b>	C15: User rights by Aborigines C16: Community benefits	
P5	<b>Mill Operations</b>	C17: Issuance of mill license and conditions for operation C18: Issuance of mill license/approvals and conditions for operation (secondary processing mills) C19: Issuance of mobile sawmill/chipper licence	State Forestry Dept. (SFD)
		C20: Worker safety, health and welfare	DOSH/ DoL/ SOCSO
P6	<b>Trade and Customs</b>	C21: Registration of company/person for export	Malaysian Timber Industry Board (MTIB)
		C22: Export regulations	MTIB/ Royal Malaysian Customs Department (RMCD)/ Department of Agriculture (DoA)
		C23: Import regulations	MTIB/ RMCD/ DoA
		C24: Transportation of imported logs	State Forestry Dept. (SFD)

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All these details specified in the MyTLAS (Peninsular) facilitate auditing by the Third Party Monitor. A summary of the Principles (P), Criteria (C) and Responsible Authorities of MyTLAS (Peninsular) is shown below:



# INSTITUTIONAL ARRANGEMENTS

Implementation of MyTLAS (Peninsular) involves close coordination between the Licensing Authority and the Implementing Agencies (see Diagram 1). >>>

MTIB is the Licensing Authority to issue MyTLAS (Peninsular) certificates for timber to be exported in accordance with the requirements of the Peninsular TLAS. Beginning January 1, 2022, the MyTLAS (Peninsular) Certificate has been extended for export to all destinations.

To facilitate coordination, information flow and enforcement activities of the Implementing Agencies to the Licensing Authority, an MyTLAS Implementation Agencies Coordination Committee (IACC) have been established comprising all the relevant implementing agencies.

The IACC meets regularly to coordinate, monitor and consider reports on the enforcement activities of the Implementing Agencies.

The IACC will also recommend remedial actions on non-compliances and other necessary measures to effectively implement MyTLAS (Peninsular).



In order to ensure transparency and good governance, a TLAS Advisory Group (TAG), has been established comprising members from civil society, industry, technical experts and representatives from key Implementing Agencies.

The TAG meets at six-monthly intervals or more regularly if necessary to discuss reports submitted by the IACC on the overall implementation of MyTLAS (Peninsular) including non-compliances, the need for remedial actions, addressing concerns and feedback from stakeholders, annual reports by the third party auditor and reports on the enforcement activities of the Implementing Agencies.

In brief, the TAG is the watchful guardian to ensure efficiency, effectiveness and robustness of the respective TLAS to ensure the credibility of the system, ensuring the legality of timber and timber products exported from Peninsular Malaysia.

## DIAGRAM 1

# IMPLEMENTATION OF MyTLAS (PENINSULAR)



## DEVELOPMENT OF TLAS

Consultation with the stakeholder is an integral part in the Peninsular TLAS process. The TLAS has been developed and update through extensive consultations with stakeholders both formally and informally.

Stakeholder consultations as annual activities had been gather to discuss and receive inputs from stakeholders comprising, environmental and social groups, the industry, workers unions, academia and research organisations among others.



It is accepted that the development of MyTLAS (Peninsular) is an evolving process which will be reviewed and strengthened from time to time based on capacity, experience, skills, innovation and use of new systems and technologies.

In addition, MPIC / MTIB also held regular dialogues with the stakeholders and NGOs to seek their views and comments.





# MyTLAS (PENINSULAR) IMPLEMENTATION

An independent consultant was commissioned to develop **Guidelines and Checklist** to facilitate auditing the implementation and operation of MyTLAS (Peninsular).

These Guidelines and Checklist were subsequently used to undertake an annual compliance audit of MyTLAS (Peninsular) by a third-party auditor. The first compliance audit was undertaken in March of 2013 and 2nd compliance audit completed in May 2021.

The compliance audit report was reviewed by the IACC and remedial measures for non-compliances have been taken up by the respective implementing agencies.

The IACC regularly keeps the TAG's informed on the implementation of MyTLAS (Peninsular) focusing on non-compliances and remedial actions and feedback from stakeholders.

This arrangement enhances the TAG's governance role to ensure the robustness of the peninsular TLAS. Apart from annual third-party compliance audit, the IACC will also receive reports from the various Implementing Agencies on their enforcement activities with regard to the operations of Peninsular TLAS.

These internal audits by the implementing agencies also contribute to the robustness of the Peninsular TLAS.

Therefore, the annual compliance audits by the third-party auditor together with the internal auditing undertaken by the various implementing agencies coupled with governance roles of the TAG's, give the necessary level of confidence to the licensing authority to issue MyTLAS (Peninsular) certificate as in **Figure 1 (page 11)**.

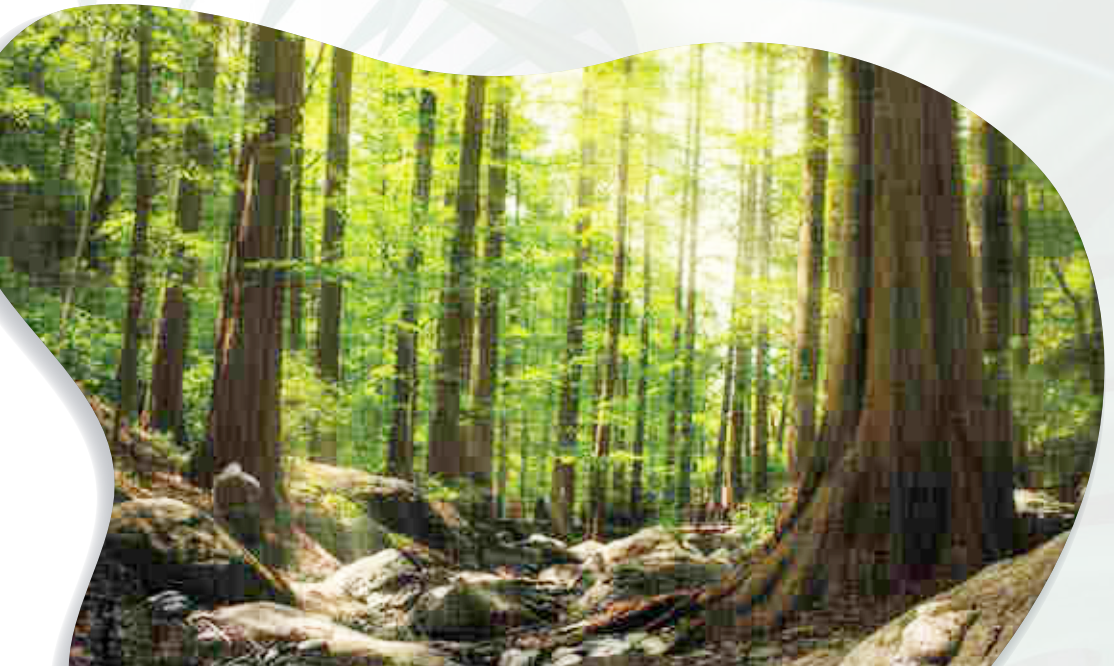


# CONCLUSION

Peninsular TLAS incorporates all relevant legislation throughout the supply chain from the forest to the export point to assure the legality of timber exports from Peninsular Malaysia to all export destinations.

The robustness of MyTLAS (Peninsular) is assured through the annual third party compliance auditing, internal control mechanisms by the Implementing Agencies and supported by an effective governance structure.

The MyTLAS (Peninsular) certificate fully meets the requirements for due diligence under the timber legality requirement to all export destinations.







No:MTIB **104601**  
ORIGINAL

## MyTLAS CERTIFICATE

### MALAYSIAN TIMBER LEGALITY ASSURANCE SYSTEM (PENINSULAR MALAYSIA)

<b>1. Issuing Authority (name and address)</b> MALAYSIAN TIMBER INDUSTRY BOARD LEVEL 13-17, MENARA PGRM NO 8, JLN PUDU ULU CHERAS 56100 KUALA LUMPUR MALAYSIA TEL : 603-92822235      FAX : 603-92003769		<b>2. For the Purposes of the Issuing Country</b> K2 No (where applicable) Destination: UNITED STATES OF AMERICA	
<b>3. MYTLAS Certificate Number</b> MTI141201004252022		<b>4. Date of Expiry</b> 20 JULY 2022	
<b>5. Country of Export</b> MALAYSIA (PENINSULAR MALAYSIA)		<b>7. Means of Transport</b> BY SEA	
<b>6. ISO CODE</b> MY			
<b>8. Licensee (Name and Address)</b>  			
<b>9. Commercial Description of the Timber Products</b> WOODEN FRAME - WOODEN FRAMES FOR PAINTING, PHOTOGRAPHS, MIRRORS OR SIMILAR OBJECTS - OTHERS		<b>10. HS Heading</b> 4414000000	
<b>11. Common or Scientific Names</b> OTHERS	<b>12. Countries of Harvest</b> MALAYSIA	<b>13. ISO Codes</b> MY	
<b>14. Volume (m3)</b> 54.2900	<b>15. Gross Weight (kg)</b> 18360.00	<b>16. Number of Units</b> 765 CARTON	
<b>17. Distinguishing Marks</b> Invoice No : 3241 -3241			
<b>18. Signature and Stamp of Issuing Authority</b>			
<b>Signed by:</b>  AHMAD KAMIL ASMUNI		<b>Authority Stamp :</b> (Place of Issuance)	
<b>Designation :</b> LICENSING OFFICER			
<b>Date of Issue :</b> 21 APRIL 2022			

This Certificate attests that this consignment is produced in accordance with the relevant laws and legislations of Malaysia  
 Licensing Authority : Malaysian Timber Industry Board (MTIB) Tel : 60392822235 Email : mytlas@mtib.gov.my

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For further information and application of MyTLAS (Peninsular) License,  
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